Renton Municipal Court

Administrative Records Request Form

Requestor Inforr	nation.			
Printed Name:	Last	First	MI	
Address:				
	Street	City	State	Zip Code
Telephone: ()		()	FAX: ()	
E-mail Address:				
Signature:				
[] This is a reque	est to inspect the re	ecords identified abov	re.	
[] This is a reque	est for copies of the	e records identified ab	oove.	
[] Other:				
Explain please				

Procedures:

- (1) The Public Records Officer will respond within five (5) working days from receipt of this administrative records request, unless this request is to a court that meets irregularly. In such case, the response to the request will be provided within thirty (30) calendar days of the request.
- (2) The procedures, the fee structure for providing records and the process for appealing the decisions of the Public Records Officer regarding exemptions, redaction and identification of the records can be found at www.rentonwa.gov/court. If you would like a printed copy of the procedures, please contact the public records officer using the information noted below.

Public Records Officer:

Renton Municipal Court Bonnie Woodrow, Public Records Officer 1055 South Grady Way Renton, WA 98057-3232

Office: 425-430-6531 Fax: 425-430-6544

E-mail Address: bwoodrow@rentonwa.gov

Request Received:	at	AM/PM	
Bv:			
<i></i>			